DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003

ADOPT-A-PRECINCT PROGRAM

Overview

- The D.C. Board of Elections (BOE) launched a new outreach initiative called *Adopt-A-Precinct* for the Primary Election on June 19, 2018.
- Through this program, community groups and organizations, based in Washington, D.C., can "adopt" a polling precinct and provide volunteers to serve as poll workers.
- Participating groups and organizations can earn money while taking an active role in the election process.
- All poll workers will receive a stipend.
- BOE aims to partner with 12-15 groups and organizations.
- Target polling precincts are located in Wards 1 through 8.

Advantages

- Promote your group/organization for free (wear logo shirts or colors)
- Recognition for your group/organization
  - Featured as a distinguished community partner on our website
  - Display a sign with the name of your group/organization in front of the "adopted" precinct
  - Inclusion in press release provided to the media
- Great team-building experience
- Opportunity to be involved in the election process

Election & Hours

- November 6, 2018 – General Election
- Polling place hours are 7:00 a.m. to 8:00 p.m. on Election Day

Requirements

- Participating groups/organizations must designate an Adopt-A-Precinct Coordinator.
- Adopt-A-Precinct Coordinator serves as a liaison between your group/organization and BOE.
- Adopt-A-Precinct Coordinator is responsible for recruiting volunteers to serve as poll workers.
  - Becomes familiar with the Adopt-A-Precinct program and poll worker requirements
  - Ensures that poll workers are trained and tested
  - Works with BOE staff to schedule training for your poll workers
  - Confirms and verifies precinct assignment and poll worker schedule for Election Day
- Adopt-A-Precinct Coordinator responds promptly to requests for information or follow-up from the BOE.
- Adopt-A-Precinct Coordinator is responsible for meeting deadlines.

Poll Worker Positions

- Check-In Clerk (pay rate: $180/day)
  - Processes all eligible voters
  - Refers voters to the Special Ballot Clerk when appropriate
  - Verifies voters are in the correct location
  - Refers voters to their correct polling place
- Ballot Clerk (pay rate: $180/day)
  - Ensures that each voter receives the correct paper ballot
  - Assists voters at the ballot marking device
  - Issues ballots to the Special Ballot Clerk and Voter Assistance Clerk on behalf of voters
  - Assists voters at the ballot box
  - Distributes “I Voted” stickers

- Voter Assistance Clerk (pay rate: $180/day)
  - Provides assistance and explains voting procedures to voters
  - Assists voters with curbside voting
  - Helps voters with disabilities in the polling place when needed
  - Helps to manage polling place lines
  - Directs voters to the correct station for assistance

- Special Ballot Clerk (pay rate: $180/day)
  - Ensures that all voters who are not able to cast a live ballot are allowed to cast a special ballot
  - Processes Same-Day Registrations
  - Helps voters with updated information to complete the Voter Registration Update Form

Training

- Training is required prior to Election Day.
- Classes are held Monday through Saturday.
- Classes will be conducted from 9:00 a.m. to 8:00 p.m.
- Classes are four hours in length.
- Training will take place at the D.C. Board of Elections, located at 1015 Half Street, SE, Suite 750.
- Training will begin in the fall.

Contact: LaDawne L. White
Voter Outreach and Education Coordinator
202.442.8338 (direct)
lwhite@dcboe.org